

DOSAY PROCESS OF ASSIGNMENT ABROAD DEAN'S OFFICE OF RESEARCH WORK FLOW PLAN	Responsible	Documents	Estimated Duration
<pre> graph TD A[/Filling the Online Application Form/] --> B[Examination of Form and Method Requirements] B -- "Düzeltilme (2 iş günü)" --> A B -- "Uygun" --> C[Evaluation of the Referee Assigned by the Dean's Office of Research] C --> D{Dean's Office of Research Remark} D --> E[Announcement of the Report to the Applicant] E --> F[/Applicant's Application to his/her Academic Department/] F --> G{Decision of the Related Unit of Rector's Office} G --> H[Announcement of the Decision to the Candidate] </pre>	<p>Applicant</p> <p>Dean's Office of Research, Applicant</p> <p>Referee</p> <p>Dean's Office of Research</p> <p>Dean's Office of Research</p> <p>Related Academic Department, Applicant</p> <p>Rector's Office</p>	<p>-DOSAY Directive -https://dosay.ankara.edu.tr/yurtdisina-gorevlendirme-basvuru-forBAŞVURU</p> <p>DOSAY Preliminary Evaluation Form</p> <p>Dean's Office of Research Preliminary Evaluation Report</p> <p>Dean's Office of Research Preliminary Evaluation Report (it will be sent via institutional e-mail address) Attachment: DOSAY Preliminary Evaluation Form</p> <p>Dean's Office of Research Preliminary Evaluation Report and Documents Demanded by the Academic Department</p>	<p>2 Work Days</p> <p>13 Days</p>

PROCESS OF ASSIGNMENT ABROAD UNDER DOSAY IS CONDUCTED AS STATED BELOW.

- 1.** The researcher, makes his/her application from the Dean's Office of Research Official Web Page online, follows the announcements that being made at the web page and uploads the documents stated at DOSAY.
- 2.** The Dean's Office of Research examining the document's form and method, contacts the researcher if any deficiency exists. (2 Work Days)
- 3.** If the documents are complete, a referee from the Dean's Office of Research fills the DOSAY "Preliminary Evaluation Form" evaluating the application.
- 4.** The Dean's Office of Research holds the record of Referee evaluation as "Preliminary Evaluation Report"
- 5.** "Preliminary Evaluation Report" (Attachment: Preliminary Evaluation Form) it is announced to the researcher through his/her "ankara.edu.tr" mail adress. (13 Days)
- 6. The Researcher must attach the Dean's Office of Research "Preliminary Evaluation Report" to his or her documents while applying to the his or her academic department for assignment abroad.**
- 7.** The academic department conducts the process regarding the application of the applicant and the final decision is sent to the Rector's Office.

Ankara University Dean's Office of Research